



Building & Engineering Departments

736 F Street, Arcata, CA 95521-6284

707-822-59-56 email to "rental program" www.cityofarcata.org

Residential Rental Inspection Services

Registration Form

10/26/16

Rental Property Information (Please list each property on separate registration form, use link on website to print additional copies)

Street Address _____ City Arcata State CA Zip _____
APN _____ Single Family ☐ Multiple Units ☐ Total # of Units on Property* _____
List Each Unit: _____

Rental Type (check all that apply)

Long Term Rental

Short Term / Vacation Rental
active TOT?

Gov't Agency Inspected / HUD
verification included?

2nd Home / Personal Use
proof provided?

Property Owner Information

Owner ID _____
(found on top right corner of letter)

First Name _____ Last Name _____
First Name _____ Last Name _____
Mailing Address _____ City _____ State _____ Zip _____
Email _____
Home Phone _____ Cell Phone _____ Work Phone _____
Principal Residence* _____ City _____ State _____ Zip _____
Preferred Contact Person _____ Owner ☐ Property Manager ☐

Property Manager Information (if applicable)

Company Name _____
First Name _____ Last Name _____
Mailing Address _____ City _____ State _____ Zip _____
Email _____ Contact Phone _____ Home ☐ Cell ☐ Work ☐

Preferred Inspection Type (please select one, selection is not guaranteed as City reserves right to modify)

City Inspection ☐
(yearly inspection performed by City inspector)

Self-Inspection ☐
(self-inspection of all units is performed yearly,
City inspection of 20% of all units is mandatory every 5 years)

Signature _____ **Date** _____

Please submit to the Residential Rental Inspection Services. Thank you!

24.22.618.1 PRINCIPAL RESIDENCE *

The dwelling a person physically occupies and lives in on a day-to-day basis. A person may have only one principal residence at a time. If a person alternates between two or more properties, the principal residence will be the one lived in the majority of days during the year. Whether a property qualifies as a principal residence depends on the facts and circumstances in each case, including the good faith of the homeowner. In addition to a homeowner's use of the property, the following factors are relevant when determining principal residence: the address listed on the homeowner's federal and state tax returns, bank account, car registration, driver's license, voter registration and employment records...and whether the homeowner has been granted a homeowner's exemption pursuant to California Revenue and Taxation Code Section 218.